



KOCHI METRO RAIL LIMITED
(A 50 :50 Joint Venture of Government of India & Government of Kerala)
4th Floor, JLN Metro Station, Kaloor, Kochi-682 017

Advt. No : KMRL/HR/2023-24/10 ,

Dated (07.06.2023)

Kochi Metro Rail Limited (KMRL) a 50:50 Joint Venture of Government of India and Government of Kerala incorporated for the implementation of the Kochi Metro Rail project and for its projects.

The construction activities of Phase II works of KMRL, from JLN Stadium Metro Station to Info Park covering approx. 11 km and having 11 stations is commencing soon and for the same KMRL intends to fill up the following post for its procurement section :-

1. Asst. Executive/ Executive (Procurement)

Name of the Post	Asst. Executive-E0/Executive-E1 (Procurement)
Total no. of Posts	Two (2)- Either E1 or E0.
Grade/ Pay scale	E0-Rs.30000-120000/- E1-Rs.40000-140000/- (IDA Scale)
Type of Recruitment	On contract basis for a period of three years extendable for further period of two years based on the satisfactory performance and requirement
Qualification	B.E./ B. Tech in any branch of Engineering from a recognized university/ Institute. Preference shall be given to the candidate having PG Degree/ Diploma in Contract/ Materials Management
Experience	<u>Executive (Procurement)</u> Minimum 3 Years of post-qualification experience procurement/purchase/Material Management/Tendering. <u>Asst. Executive (Procurement)</u> Minimum 2 Years of post-qualification experience in procurement/purchase/Material Management/Tendering. The experience of candidates from Private Sector should be from the listed companies.
Maximum Age Limit (as on 1st June 2023)	<u>For Executive (Procurement)</u> 32 Years (Age relaxation applicable as per reservation rules). <u>For Asst. Executive (Procurement)</u> 30 Years (Age relaxation applicable as per reservation rules).

General Conditions: -

- Age, Qualification & Experience will be reckoned as on 01.06.2023.
- Only shortlisted candidates will be notified for written test and/or interview, which will be communicated through email id registered with KMRL by the applicants. No other mode of communication will be attempted.
- KMRL reserves the right to shortlist the applicants for written test and/or Interview.
- Any corrigendum/ addendum to this advertisement will be displayed only in the website (kochimetro.org). Applicants are requested to visit the website from time to time for all updates.
- Applicants employed in Govt. /Quasi Govt. / PSUs shall produce a “No Objection Certificate” from their employer at the time of written test and/or interview.
- Candidates from PSU/Govt. Organizations should be presently working in the equivalent grade/its equivalent scale or in the immediate lower grade/its equivalent scale & proof thereof shall be submitted along with application or at the time of written test and/or interview.
- Acceptance or rejection of application of the candidates will be at the sole discretion of the Management. Incomplete applications are liable to be rejected.
- KMRL management reserves the right to cancel or amend this advertisement.
- Applications of candidates attempting to influence or interfere with selection process will be rejected & he/she will be declared disqualified for future vacancies in KMRL.
- No TA/DA will be paid by KMRL to candidates for attending the selection process.
- KMRL reserves the right to cancel the selection process or not to fill the position/ select any candidate, without assigning any reason.
- Candidature of a candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or not in conformity with the eligibility criteria mentioned in the advertisement.
- Merely fulfilling the minimum qualifications and experience will not confer on any candidates the right to be shortlisted /called for written test and/or interview or to be selected.
- KMRL reserves the right to offer a grade lower than that which was applied for by the candidates.
- The number of vacancies shown above are tentative and may increase or decrease, depending upon the actual requirement.
- KMRL reserves the right to maintain a list of waitlisted candidates after selection process for filling future vacancies, if any as per the Recruitment Rules.
- No correspondence, whatsoever, will be entertained from candidates regarding conduct and result of written/online test and/or interview and reasons for not being called for selection.
- The following documents should be attached by the applicants along with the application for substantiating their Age, Qualification, Experience, CTC:

Proof of Age	: Matriculation/Birth Certificate
Educational Qualifications	: All Year/Semester Mark Sheets & Certificates.
Experience	: a) Past Employments- Service certificate (It should have Date of joining, date of Relieving, Pay Scale etc.) b) Current Experience : Appointment Letter, Proof of date of joining, Latest Payslip etc.

How to apply:-

- Applicants should read the instructions in the website (kochimetro.org/careers) thoroughly before applying.
- Application form may be filled online by selecting the link in KMRL website. The scanned copy of the supporting documents should be uploaded, failing which the application will be treated as incomplete. All the supporting documents shall be uploaded.
- Applications forwarded through any other means including fax or e-mail will not be entertained.
- The last date of submission of on-line application is 21st June 2023.

General Manager (HR, Admin & Trg.)